Condobolin Public School

P & C Association

General Meeting Minutes 7th May 2015

**Meeting opened:** 7:08pm

**Present:** Joe Kiss, Natalie McDonald, Abby Grimshaw, Cecilia Whippy, Greg Doyle, Jasmine Venables Donna Whitley, Debbie Manwaring, Deborah Nay

**Apologies:** Jenny Kiss

**Minutes from previous meeting:**

Moved by Jasmine Venables

Seconded by Deborah Nay

**Business arising:**

Is the direct debit working with the Teachers into the canteen account? Yes

Sticky beaks lunch bags and hats still haven’t arrived to the School Canteen.

The thank you letter put in the papers for Christmas raffle.

**Correspondence in:**

Condo Bakery

Inland Distributors

Foodservice Central

Chamens Supa IGA

MTAA Super

CBA term investment

Telstra

CBA Bank statements

Royal Far West donation

ASCA Canteen

**Correspondence out:**

Condobolin Garden Club letter

**Canteen Report:**

None

**Principal’s Report:**

*P&C Annual General Meeting – 7/5/15*

*All of our students have started training for the upcoming athletics carnival to be held on 19 June (Friday of Week 9) following the cross country event was held towards the end of Term 1. Primary teachers are working with members of Condobolin Little Athletics to build skills as part of the Sporting Schools Australia project that replaces Active After School Communities. We have decided to run this program during school hours so that more students can participate. Little A’s is then making use of our school facilities on Tuesday afternoons from 3.30pm.*

*As we did last year, some of the athletics events will be run prior to the carnival day, and some of the field events will have trials to sort out the finalists in the competitive events. Information will be going home in the next week or so for children to nominate any competitive events they would like to try out for. We will then notify of when the trials will be held so that parents can attend if they like.*

*Today, two Stage 3 teams and one Stage 2 team competed in the Peachey Shield and the Richardson Cup against teams from St Joseph’s, Forbes Public School and St Lawrence’s school in Dubbo. Our teams made the finals, though lost to St Lawrence’s teams. The organising teachers were impressed with the good sportsmanship and willingness to have a go against strong teams, even when some took a few knocks (some heavier than others).*

*We have students in Years 3 and 5 participating in the National Assessment Program: Literacy and Numeracy (NAPLAN) next week. Many students become anxious when participating in these assessments, so we ask that to help our students that parents not place too much pressure on the children. Ensure that children get sufficient rest and a healthy diet and if you say anything to children, it is around having a go and doing the best they can.*

*There have been a few changes to teachers this term. This Friday, Ms Sanderson finishes up after over two years association with our school. She is organising a Public Speaking competition tomorrow after 2pm. Parents are welcome to come along. We will be selecting students to compete in the CWA competition from this.*

*We welcome Miss Lucy Dorman and Miss Claire Owen to our school. We have been waiting to fill a position and then with Ms Sanderson going, there was a second position to be filled. These ladies have settled very quickly to our school.*

*Our Annual School Report for 2014 has been finalised and is up on the school website, along with the School Plan for 2015 – 2017. The format is completely different for the new plan and doesn’t give a lot of detail.*

*At present, we are seeking advice on the costs to refurbish our school multipurpose court. One end is cracking and beginning to crumble. The longer we leave this, the more expensive the work to be undertaken. At the moment, one quote puts the job at around $35,000 or more. We will need to seek at least one more quote. I will be in contact with the department (Asset Management) to see if we can enter into a 50/50 arrangement. The $3,000 won by the Stage 3 students last year will go into the pot along with some school funds. I am hoping that the P&C might be able to consider contributing funds towards this project, and/or labour to help with some of the clean up prior to the job being done.*

*Our Work Health and Safety unit is assisting in writing the risk assessment for the landing of a helicopter on school grounds for the Variety Bash on 21 May. I have had to decline the offer of a ride for a student and carer due to liability for the school/department. We are still waiting to receive the paperwork and ensure that all is right to go ahead for this. There are a number of regulations that we need to follow, including having an “H” marked out for the helicopter to land and the distance that we have to keep everyone away from the landing site. The school grounds will need to remain locked during the landing and take-off. We will need to advise neighbours to the school of the times that the helicopter will be landing and taking off once we have these details.*

*Teachers are currently in the process of writing school reports. These are due to supervisors in the next couple of weeks, and then to me a couple of weeks after that. Parent-teacher-student interviews are to be scheduled for the Wednesday of the last two weeks of this term.*

*Deborah Nay*

**Treasurer’s Report:**

**General account**

January

Income $4,420.88

Expenditure NIL

NET $4,420.88

February

Income $5,112.63

Expenditure $ 375.40

NET $4,737.23

March

Income $5,390.55

Expenditure $ 149.50

NET $5,241.05

**Canteen account**

January

Income $3,752.60

Expenditure $ 67.79

NET $3,684.81

February

Income $11,040.13

Expenditure $ 7,651.71

NET $ 3,388.42

March

Income $14,162.24

Expenditure $12,158.02

NET $ 2004.22

**Fundraising:**

Extra Easter eggs were dropped off at the Canteen and taken to the Library without Donna’s approval. Tickets that didn’t have numbers written on them were not put into the raffle but the money was taken. But then they were put in at the last minute.

Mother’s Day raffle item have come in and it cost $508.30. Loyalty member card given to us and free gifts.

Letter for Fun Run fundraising.

**General Business:**

Treasurer role vacant nominate Deb Manwaring

Nominated: Jasmine Venables

Seconded: Natalie McDonald

Motion: That Abby Grimshaw helps Debbie with the Payroll for the canteen

Seconded: Natalie McDonald

Facebook page has been added for Condobolin Public School a teacher went and had a look no administration was on it so the School took it on themselves - in the process of being taken down.

Canteen – as the Canteen ran at a loss discussing ways to make a profit \*canteen menu to see whether we can adjust the prices

\*do we only have 1 paid worker in the canteen but volunteers are not reliable

\*no booking up done on accounts

\*Income will be reduced when you decrease the sizes of things like your drinks

\*Look at wages to see if they need to be reduced

\*More stricter rules which have had a role on effect

\*Drop healthy eating membership but it is linked in with Department of Education

\*Winter and summer menu

\*Needs an injection of funds into the account

\*Fundraiser cheese rolls

\*Pie drive or Bunnings sausage or Chamens sausage sizzle

\*Boot sale or table sale

\***Motion**: The Executives can determine the price of the menu items

Moved: Jasmine Venables

Seconded: Donna

\***Motion**: Transferring money from the General account to the Canteen account

Moved: Deb Manwaring

Seconded: Cecilia Whippy

Next meeting 11th June

**Meeting Closed:** 9:12pm